

**Sauk Valley Community College  
December 21, 2020**

**Action Item 4.1**

**Topic:** *Board Policies 514.01, 516.01, and 517.01 – First Reading*

**Values:** **Sauk Valley Community College respects the worth and dignity of all people; stands for integrity and fairness; and encourages responsibility, accountability, and persistence in a caring, supportive environment.**

**Presented By:** **Dr. David Hellmich and Eric Epps**

**Presentation:**

In response to new 2020 federal guidelines under Title IX, Sexual Misconduct and Sexual Discrimination, and a subsequent review of the *Annual Security Report*, the College proposes revisions to its policies that align with the requirements of the Clery Act regarding safety and security.

**Recommendation:**

The administration recommends the Board approve revisions to the following policies as presented for a first reading:

- *514.01 Alcoholic Beverages,*
- *516.01 Drug-Free Campus,* and
- *517.01 Safety and Security Reporting.*

### ***514.01 Alcoholic Beverages***

#### **Applicable Statutes:**

- 20 USC 1011i and 34 CFR 86 (Drug-Free Schools and Communities Act Amendments of 1989)
- 20 USC 1092(f) (Clery Act)

Sauk Valley Community College prohibits the unlawful possession, use, and sale of alcoholic beverages on campus and at College-sponsored events. No alcoholic beverages shall be sold or served on the premises of Sauk Valley Community College, unless there is specific permission granted by the Board of Trustees for the specific event or occasion.

### ***516.01 Drug-Free Campus***

#### **Applicable Statutes:**

- 20 USC 1011i and 34 CFR 86 (Drug-Free Schools and Communities Act Amendments of 1989)
- 41 USC 8103 (Drug Free Workplace Act of 1988)
- 20 USC 1092(f) (Clery Act)
- 30 ILCS 580 (Illinois Drug Free Workplace Act of 1986)

~~—In accordance with the Drug Free Schools and Communities Act Amendments of 1989 (20 USC 1011i and 34 CFR 86), the Drug Free Workplace Act of 1988 (41 USC 8103), and the Illinois Drug Free Workplace Act of 1986 (30 ILCS 580)~~ It is the policy of Sauk Valley Community College that its campus be drug-free, including students, employees, and visitors. For the purpose of this policy, a “controlled” substance is any one or more of the following: (1) which is not legally obtainable as defined by the Schedules of Controlled Substances (21 USC 812); (2) which is legally obtainable but is being used in a manner different from that prescribed; or (3) which is legally obtainable but has not been legally obtained.

The unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance is prohibited in campus buildings, on campus grounds, in College vehicles, at College-sponsored activities, or in any other workplace designated for College employees. Students who violate this policy will be governed by the College’s Student Code of Conduct and subject to disciplinary action which may include suspension, expulsion, and/or other corrective actions aimed at rehabilitation.

Employees, as a condition of employment, are required to notify the College of any criminal drug conviction resulting from a violation occurring at the workplace no later than five (5) days after conviction. A conviction is defined as a finding of guilt (including plea of no contest) or imposition of a sentence, or both, by any judicial body charged with the responsibility of determining violations of the federal or state criminal drug statutes. The College shall notify the appropriate federal agency from which it received grant monies of an employee conviction within ten (10) days after receiving notice of such a conviction. Within thirty (30) days of receiving notice of a conviction, the College shall institute appropriate disciplinary action. This action could include, but is not limited to, dismissal. The College may also require an employee who violated this policy to participate satisfactorily in an employee assistance program or a substance abuse assistance or rehabilitation program.

Visitors determined to have violated this policy are subject to removal from College premises and may also be subject to legal action.

The College shall develop a drug-free awareness program which will inform College students and employees of the following:

- the short and long-term health risks of the use of illicit drugs and alcohol;

- the College's policy of maintaining a drug-free campus;
- any health or drug abuse agency which provides drug counseling, rehabilitation, and assistance programs; and
- the penalties that may be imposed for drug abuse violations.

A notice complying with the provisions of the Drug-Free Workplace Act of 1988 and Drug Free Communities and Schools Act Amendments of 1989 shall be distributed annually to each student and employee of the College.

SVCC will complete a biennial review of its drug-free policies and procedures each even year.

### ***517.01 Safety and Security Reporting***

Applicable Statute: 20 USC 1092(f) (Clery Act)

By October 1 of each year, the ~~administration~~ Clery Coordinator shall prepare an Annual Security Report (ASR) and distribute either the report or a notice of its availability to all current students and employees, and to any applicant for enrollment or employment who requests the report. The annual security report shall contain, at minimum, the policy statements and crime statistics required by the Clery Act.

The administration shall make timely warnings to students and employees whenever a crime poses a serious or ongoing threat to the campus community. Emergency notifications will be issued when an immediate, significant danger to the health or safety of the campus community arises.

The College will designate and train Campus Security Authorities to receive and report crimes to the College's Clery Coordinator. ~~The College~~ Clery Coordinator will maintain a written, easily understood crime log that records the date a crime was reported; the nature, date, time and general location of each crime; and the disposition of the complaint, if known. Disclosure of certain portions of this information may be restricted under the Freedom of Information Act.